



IMPORTANT NOTICE FOR BACHELOR OF ENGINEERING (B.E.) PROSPECTIVE STUDENTS YEAR 2021

CHITKARA UNIVERSITY INSTITUTE OF ENGINEERING & TECHNOLOGY CHITKARA UNIVERSITY, PUNJAB

PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
B.E. Programs (CSE/IT/ECE/ME/Mechatronics) XII passed with a minimum aggregate of 60% or secures 60% in Physics, Chemistry and Mathematics in Class XII, JEE-MAINS 2021 (Feb/Mar/Apr/May) mandatory	4 Years	82,000	10,000
B.E. CSE in AI XII passed with a minimum aggregate of 60% or secures 60% in Physics, Chemistry and Mathematics in Class XII, JEE-MAINS 2021 (Feb/Mar/Apr/May) mandatory	4 Years	1,10,000	10,000
Integrated B.E-MBA XII passed with a minimum aggregate of 60% or secures 60% in Physics, Chemistry and Mathematics in Class XII, JEE-MAINS 2021 (Feb/Mar/Apr/May) mandatory	5 Years	1,27,000	10,000

CHITKARA UNIVERSITY SCHOOL OF ENGINEERING & TECHNOLOGY CHITKARA UNIVERSITY, HIMACHAL PRADESH

PROGRAMS	COURSE DURATION	1st SEMESTER FEES^	2nd SEM ONWARDS^
B.E. Programs (CSE/CE/ECE) XII passed with a minimum aggregate of 60% or secures 60% in Physics, Chemistry and Mathematics in Class XII, JEE-MAINS 2021 (Feb/Mar/Apr/May) mandatory	4 Years	80,000	70,000
Integrated B.TECH-M.TECH in collaboration with VIRTUSA XII passed with a minimum aggregate of 60% or secures 60% in Physics, Chemistry and Mathematics in Class XII, JEE-MAINS 2021 (Feb/Mar/Apr/May) mandatory	5 Years	80,000	75,000

THE FEES FOR ANY OF THE ABOVE PROGRAMS IS SUBJECT TO REVISION.

*ONLY AT THE TIME OF ADMISSION.

^ SUBJECT TO APPROVAL BY HIMACHAL PRADESH STATE GOVERNMENT.

**Rs. 2500/- COUNSELING FEE ONLY AT THE TIME OF ALLOCATION
FOR B.E. PROGRAMS (NON REFUNDABLE).**

IMPORTANT INFORMATION

For B.E. programs the seats shall be allocated based on merit ranking of the student in the JEE-MAINS 2021 (Feb/Mar/Apr/May). The eligibility criteria for admission to any one of the programs in Engineering is a minimum aggregate of 60% or secures 60% in Physics, Chemistry and Maths in class XII. A candidate must have passed his/her 10+2 with Physics, Chemistry and Mathematics as compulsory subjects. It is mandatory for the candidate to have Pass grade in each subject of qualifying examination. The marks will not be rounded off to determine the eligibility criteria e.g. 59.99% will not be considered equivalent to 60.00%.

- Only candidates born on or after October 01, 1999 can apply. (Date of Birth as recorded in the High School/ Secondary School Education Board only will be taken as authentic)
- Only those candidates are eligible to apply who have passed 10+2 or equivalent examination in 2019 or later including those who are appearing in it in 2021. It is mandatory for all candidates to produce proof for having passed the qualifying examination (10 + 2) and valid JEE-MAINS 2021 (Feb/Mar/Apr/May) score card at the time of counseling, failing which their candidature for admission will stand cancelled.
- The counseling schedule will be displayed after the declaration of JEE-MAINS 2021 (Feb/Mar/Apr/May) result. It is mandatory for the candidates who apply in the prescribed form for admission to the undergraduate program in Engineering to visit the website www.chitkara.edu.in regularly to check the counseling schedule. No separate intimation shall be sent to the candidates regarding the counseling schedule.
- Seats in the above programs shall be allotted on the basis of preferences indicated at the time of counseling and in the order of merit obtained in JEE-MAINS 2021 (Feb/Mar/Apr/May) ranking subject to availability of seat.
- All candidates granted admission to Bachelor of Engineering (B.E.) and Master of Computer Applications (MCA) are required to be in possession of a laptop computer. The configuration of the laptop will be available on the University website. A student is free to buy the laptop of the required configuration from the place of his/her own choice.
- The candidates should bring the original and two self attested copies of following documents for verification at the time of counseling:
 - Certificate and Mark sheet of Class X and Class XII.
 - Migration Certificate from the Board / University last attended.
 - Rank Card of JEE-MAINS 2021 (Feb/Mar/Apr/May)
 - Copy of Aadhaar Card.
 - Character Certificate from the institution last attended.
 - Medical fitness Certificate from the authorised medical centres, format of the same is given on Chitkara University website.
 - Reserve Category Certificate (if applicable).
 - Affidavit attested by Executive Magistrate/ Notary Public required in case of gap of one year or more in studies for not being involved in any criminal activities during the gap period.
 - Two additional passport sized recent photographs with your name & date of birth clearly written on the reverse. Photograph need not be attested.
 - Photocopy of the Application form.
 - Bonafide certificate/others sports/defence proof of the authority.
- For Fee Refund Rules and other details please refer to Admission Procedure for the Academic Year 2021

ADMISSION INFORMATION & FEES FOR ACADEMIC YEAR 2021

CHITKARA BUSINESS SCHOOL

PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
BBA with specialisation in BFSI Healthcare Human Resource & Operation Management XII with a minimum aggregate of 50% (Any stream) Personal Interview	3 Years	60,000	10,000
BBA with specialisation in Retail Operation Logistics & Supply Chain XII with a minimum aggregate of 50% (Any stream) Personal Interview	3 Years	60,000	10,000
BBA in Fintech Business Analytics Digital Marketing Event, Media & Entertainment XII with a minimum aggregate of 50% (Any stream) Personal Interview	3 Years	65,000	10,000
B. COM (Hons) XII with a minimum aggregate of 50% (Any stream) Personal Interview	3 Years	60,000	10,000
B.A. Economics(Hons) XII with a minimum aggregate of 50% (Any stream) Personal Interview	3 Years	57,000	10,000
Integrated MBA XII with a minimum aggregate of 50% (Any stream) Personal Interview	5 Years	1,02,000	10,000

CHITKARA UNIVERSITY INSTITUTE OF ENGINEERING AND TECHNOLOGY

PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
BCA XII with a minimum aggregate of 50% (Any stream) Personal Interview.	3 Years	52,000	10,000
BCA-MCA Integrated XII with a minimum aggregate of 50% (Any stream) Personal Interview.	5 Years	52,000	10,000
MCA Lateral Entry Graduation in BCA / B. Sc.-IT / B.Sc. Computer Science with a minimum aggregate of 55% and should have passed in Mathematics as compulsory subject in Class XII/Graduation.	2 Years	77,000	10,000
M.Tech Automotive with ARAI 60% in Class X and XII B.E/B.Tech/AMIE in Mechanical/Automobile/Production/Manufacturing Mechatronics. Preference is given to industry sponsored candidates	2 Years	75,000	15,000
M.Tech CSE with Virtusa 60% in Class X and XII Minimum 55% in B. Tech (CSE ECE Software & IT Electronics)	2 Years	75,000	15,000

CHITKARA COLLEGE OF APPLIED ENGINEERING

PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
B.Tech Programs {Civil/Electrical} XII passed with a minimum aggregate of 50% or secures 50% in Physics, Chemistry and Mathematics in Class XII	4 Years	62,000	10,000
B.Tech Programs (Lateral Entry) {Civil/Electrical/Mechanical} Candidate with minimum aggregate of 50% in the Engineering Diploma.	3 Years	62,000	10,000

THE FEES FOR ANY OF THE ABOVE PROGRAMS IS SUBJECT TO REVISION. | *ONLY AT THE TIME OF ADMISSION

CHITKARA SCHOOL OF MARITIME STUDIES

PROGRAMS	COURSE DURATION	FEES PER SEMESTER
B.SC Nautical Science 60% in 12th standard with Physics, Chemistry & Mathematics 50% in English either in 10th or 12th standard Medical Fitness : As per Directorate General of Shipping (DGS) Norms Eyesight : No color blindness Unaided 6/6 vision in both eyes Age Limit : 23 Years	3 Years	1,75,000 (Residential)

CHITKARA COLLEGE OF PHARMACY

PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
D. Pharm XII with a minimum aggregate of 50% (Physics, Chemistry, Biology/Maths as compulsory subjects) Personal interview.	2 Years	62,000	10,000
B. Pharm XII with a minimum aggregate of 50% (Physics, Chemistry, Biology/Maths as compulsory subjects) Personal interview.	4 Years	82,000	10,000
B. Pharm (Practice) A pass in Diploma course in Pharmacy from an institution approved by the Pharmacy Council of India A registered pharmacist Minimum of 4 years of pharmacy practice experience along with experience proof and 'No Objection Certificate' from the employer.	2 Years	62,000	10,000
M. Pharm B. Pharmacy from a recognized University with a minimum aggregate of 50%. A candidate has to appear for the Entrance exam followed by a personal interview.	2 Years	77,000	10,000
M. Sc. (Pharma Co-Vigilance) B.Sc. B Pharm with a minimum aggregate of 50% Personal interview.	2 Years	77,000	10,000
Pharm D XII with a minimum aggregate of 50% (Physics, Chemistry, Biology/Maths as compulsory subjects) Personal interview.	6 Years	1,17,000	10,000
Pharm D (Post Baccalaureate) B. Pharm with a minimum aggregate of 50%. The candidate will join the program in the 4th year of Pharm D and will subsequently complete the course.	3 Years	1,17,000	10,000

CHITKARA COLLEGE OF HOTEL MANAGEMENT

PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
B.Sc Hospitality Administration XII Passed (Any Stream) Personal Interview	3 Years	62,000	10,000
B.Sc Culinary Art XII passed (Any stream)	3 Years	1,02,000	10,000
B.Sc Culinary Art (Bakery & Pastry Art Mgmt) XII passed (Any stream)	3 Years	1,02,000	10,000

CHITKARA SCHOOL OF HEALTH SCIENCES

PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
B.Sc Allied Healthcare MLT, MRIT, OTT, DTT XII passed (Physics, Chemistry, Biology/Maths as compulsory subjects) Personal Interview	4 Years	52,000 (1 to Semester 7) (no fees in Semester 8)	10,000
B. Optometry XII passed (Physics, Chemistry, Biology/Maths as compulsory subjects) Personal Interview Rs. 50,000 will need to be paid at the end of the 1st year for the Mandatory Optometry kit.	4 Years	57,000	10,000
B. Physiotherapy XII passed (Physics, Chemistry, Biology as compulsory subjects) Personal Interview	4.5 Years	57,000	10,000
B. Occupational Therapy XII passed (Physics, Chemistry, Biology as compulsory subjects) Personal Interview	4.5 Years	57,000	10,000
B.Sc Nursing (Basic) XII passed (Physics, Chemistry, Biology as compulsory subjects) Personal Interview	4 Years	65,000	10,000
B.Sc Post Basic Nursing XII passed along with certificate in General Nursing and midwifery (GNM) and registered as R.N.R.M. with the State Nurses Registration Council. Personal Interview	2 Years	42,000	10,000
M. Physiotherapy BPT degree from institutions where the mode of study is a full time program, with minimum 4½ years duration from this university or any other university in India or abroad as equivalent with not less than 50% of marks in aggregate and have completed 6 months of compulsory rotatory internship.	2 Years	42,000	10,000
M.Sc Nursing The candidate should be a Registered Nurse and Registered midwife or equivalent with any State Nursing Registration Council. B.Sc. Nursing/B.Sc. Hons. Nursing/Post Basic B.Sc. Nursing recognized by Indian Nursing Council with minimum of 55% aggregate marks. Min. one year of work experience after Basic B.Sc. Nursing. Minimum one year of work experience prior or after Post Basic B.Sc. Nursing.	2 Years	65,000	10,000

CHITKARA SCHOOL OF PLANNING & ARCHITECTURE

PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
B. Arch Candidates should have passed/appearing in class XII or equivalent with PCM subjects. Candidates must obtain a minimum of 50% aggregate marks in PCM along with a minimum 50% in class XII. Or 10+3 Diploma (any stream with Mathematics as compulsory subject) recognized by Central/State Government with 50% aggregate marks. Admissions shall be carried out on MERIT based on the valid NATA or JEE MAINS 2021 (Feb/Mar/Apr/May) Paper 2 Score No fees will be charged for the 10th Semester.	5 Years	90,000 (Till Semester 9) 10,000	10,000
B.Des Interior Design XII passed (Any stream) Valid UCEED scores for admission to the B.Des course.	4 Years	90,000	10,000
M.Des Interior Design Graduate with minimum requirement of 50%. Personal Interview.	2 Years	90,000	10,000

ADMISSION INFORMATION & FEES FOR ACADEMIC YEAR 2021

CHITKARA DESIGN SCHOOL			
PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
B. Des Animation XII passed (Any stream) CUDAT Personal Interview Valid UCEED scores	4 Years	90,000	10,000
B. Des Fashion Design XII passed (Any stream) CUDAT Personal Interview Valid UCEED scores	4 Years	90,000	10,000
B. Des Game Design XII passed (Any stream) Personal Interview Valid UCEED scores	4 Years	90,000	10,000
B. Des Product Design XII passed (Any stream) CUDAT Personal Interview Valid UCEED scores	4 Years	90,000	10,000
B.Des in User Experience (UX) XII passed (Any stream) CUDAT Personal Interview Valid UCEED scores	4 Years	90,000	10,000
B. Des Visual Communication XII passed (Any stream) CUDAT Personal Interview Valid UCEED scores	4 Years	90,000	10,000
M. Des User Experience Graduate with minimum requirement of 50%. Personal Interview.	2 Years	90,000	10,000
Bachelor of Fine Arts XII passed (Any stream) Personal Interview Valid UCEED scores	4 Years	90,000	10,000

CHITKARA SCHOOL OF MASS COMMUNICATION			
PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
BA in Journalism XII passed (Any stream) Personal Interview	3 Years	62,000	10,000
MA in Journalism Graduation passed Personal interview.	2 Years	62,000	10,000

CHITKARA COLLEGE OF EDUCATION			
PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP*
B. Ed Graduate/Post Graduate with a minimum aggregate of 50%	2 Years	32,000	10,000

THE FEES FOR ANY OF THE ABOVE PROGRAMS IS SUBJECT TO REVISION. *ONLY AT THE TIME OF ADMISSION.

**ADMISSION INFORMATION & FEES FOR ACADEMIC YEAR 2021****CHITKARA UNIVERSITY SCHOOL OF COMPUTER APPLICATIONS**

PROGRAMS	COURSE DURATION	FEES PER SEMESTER
BCA XII with a minimum aggregate of 50% (Any stream) Personal Interview.	3 Years	50,000 (Day Scholar) 70,000 (Residential)
BCA-MCA XII with a minimum aggregate of 50% (Any stream) Personal Interview.	5 Years	50,000 (Day Scholar) 70,000 (Residential)

CHITKARA UNIVERSITY COLLEGE OF NURSING

PROGRAMS	COURSE DURATION	FEES PER SEMESTER
B.Sc Nursing (Basic) XII passed (Physics, Chemistry, Biology as compulsory subjects) Personal Interview	4 Years	60,000

CHITKARA SCHOOL OF PHARMACY

PROGRAMS	COURSE DURATION	FEES PER SEMESTER
B.Pharm XII with a minimum aggregate of 50% (Physics, Chemistry, Biology/Maths as compulsory subjects) Personal interview.	4 Years	60,000 (Day Scholar) 85,000 (Residential)

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For other important instructions please visit www.chitkara.edu.in regularly.



ADMISSION INFORMATION & FEES FOR ACADEMIC YEAR 2021

4-Year B.E. in
- **Computer Engineering**
- **Mechatronics Engineering**
in Academic Mentorship with



PROGRAMS	COURSE DURATION	FEES	ERP* & CAS
B.E. Computer Engineering	2 Years	Rs. 1,75,000/- (Per Sem)	15,000
Bachelor of Software Engineering (Honours)	2 Years	\$34,400* (Per Year)	

- Students who will continue in the 3rd Year of the program at Chitkara University will be required to pay a nominal examination fee of Rs.25,000/- (per semester) for the 3rd & 4th Year respectively and will graduate with a B.E degree in Computer Engineering from Chitkara University.
- Successful completion of Class XII with Physics, Chemistry & Mathematics with a minimum 60% aggregate and 65% in English
OR
- Achievement of a minimum score of 6.0 bands on the IELTS English proficiency test with no band less than 6
OR
- TOEFL (Test of English as a Foreign Language) – score of at least 570 (or 230 if computer-based score), plus a minimum TWE (essay) score of 4.0, or IBT score of 88 with no section below 20.

▶ Mandatory personal Interview with our Academic Team.

PROGRAMS	COURSE DURATION	FEES	ERP* & CAS
B.E. Mechatronics Engineering	2 Years	Rs. 1,75,000/- (Per Sem)	15,000
Bachelor of Mechatronics Engineering (Honours)	2 Years	\$36,400* (Per Year) Approx. Fees as in 2021 (AUD)	

- Students who will continue in the 3rd Year of the program at Chitkara University will be required to pay a nominal examination fee of Rs.25,000/- (per semester) for the 3rd & 4th Year respectively and will graduate with a B.E degree in Mechatronics from Chitkara University.
- Successful completion of Class XII with Physics, Chemistry & Mathematics with a minimum 60% aggregate and 65% in English
OR
- Achievement of a minimum score of 6.0 bands on the IELTS English proficiency test with no band less than 6
OR
- TOEFL (Test of English as a Foreign Language) – score of at least 570 (or 230 if computer-based score), plus a minimum TWE (essay) score of 4.0, or IBT score of 88 with no section below 20.

▶ Mandatory personal Interview with our Academic Team.

THE FEES FOR ANY OF THE ABOVE PROGRAMS IS SUBJECT TO REVISION.

ADMISSION INFORMATION & FEES FOR ACADEMIC YEAR 2021

Bachelor of Commerce (Honours)
in Academic Mentorship with



University of Windsor

PROGRAMS	COURSE DURATION	FEES PER SEMESTER	ERP* & CAS
Bachelor of Commerce (Honours)	2 Years	Rs. 1,75,000/- (Sem 1-4)	15,000
B.Comm (Honours Business Administration)	2 Years	\$15,000* (Sem 5-8) Approx. Fees as in 2020 (CAD)	

Fees mentioned may change and should only be used as an estimate for the fees in the future. The cost is calculated per term and will vary depending on the units you choose, your study load and the length of your course.

Other Incidentals (Additional Costs)

Name	Amount (CAD)	Name	Amount (CAD)
International Health Insurance (Annual)	\$ 729.65	Recreation Fee FT (Term)	\$ 102.98
Sport & Rec Capital FT (Term)	\$ 19.82	Student Wellness Fee Full Time (Term)	\$ 32.89
University Expansion Fee (Term)	\$ 8.40	University Operating Fee (Term)	\$ 11.40

Society Fees

Name	Amount (CAD)	Name	Amount (CAD)
Commerce Student Society (Term)	\$ 50.00	International Student Society (Term)	\$ 3.50
UWSA Student Society (Term)	\$ 60.71	UWSA Student Society - 3rd Party Fees (Term)	\$ 22.91

- Students who will continue in the 3rd Year of the program at Chitkara University will be required to pay a nominal examination fee of Rs. 50,000/- for the 3rd year and will graduate with B.Comm(Honours) from Chitkara University.
- Successful completion of Class XII in any stream with a minimum of 60% aggregate overall (CBSE, ISC, IB Diploma, State Boards, Cambridge) with 60% in Mathematics. Students who did not take Mathematics in Class XII will have to study and clear 2 Upgrade Maths courses during the first 2 Years which is a mandatory requirement for transferring to UWindsor in Canada in the third year.
- A minimum 65% in English in Class XII
OR
- Achievement of a minimum score of 6.5 bands on the IELTS English proficiency test with no band less than 6
OR
- TOEFL (Test of English as a Foreign Language) – score of at least 570 (or 230 if computer-based score), plus a minimum TWE (essay) score of 4.0, or IBT score of 88 with no section below 20.
- Mandatory personal Interview with our Academic Team.

THE FEES FOR ANY OF THE ABOVE PROGRAMS IS SUBJECT TO REVISION. *ONLY AT THE TIME OF ADMISSION

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CHITKARA
Centre for
Global Education

ADMISSION INFORMATION & FEES FOR ACADEMIC YEAR 2021

Bachelor's in Culinary Management

in Academic Mentorship with



PROGRAMS	COURSE DURATION	FEES	ERP* & CAS
B.Sc in Culinary Management	2 Years	Rs. 1,75,000/- (Per Sem)	15,000
Honours Bachelor of Commerce Program (Culinary Management)	2 Years	\$19,048.58* (Per Year) (Tuition \$17,160.00 Material Fees \$444.00 Administration Fees \$482.90 Student Activity Fee \$225.14 Student Levy \$25.00 Canadian Federation \$17.12 Health Insurance \$694.42)	

- Students need to pay **Rs.15,000/-** towards Knife set charges and **Rs.15,000/-** towards Uniform charges at the start of the 1st Semester.
 - Students in the 3rd Year of the program at Chitkara University campus will be required to pay a nominal examination fee of **Rs.10,000/-** and will graduate with B.Sc degree in Culinary Management from Chitkara University.
 - Successful completion of Class XII in any stream with a minimum 60% aggregate and 65% in English
OR
 - Achievement of a minimum score of 6.5 bands on the IELTS English proficiency test with no band less than 6
OR
 - TOEFL (Test of English as a Foreign Language) – score of at least 570 (or 230 if computer-based score), plus a minimum TWE (essay) score of 4.0, or IBT score of 88 with no section below 20.
- ▶ Mandatory personal Interview with our Academic Team.

THE FEES FOR ANY OF THE ABOVE PROGRAMS IS SUBJECT TO REVISION.

Admission Helpline 95011 05714 | 95011 05715 | WhatsApp 98590 00000

GENERAL INFORMATION

Counseling Process

Candidate would have to personally appear before the Counseling committee on the date and time specified. Failure to do so will result in rejection of the application. The candidates would be required to be in possession of the documents as given in the IMPORTANT INSTRUCTIONS at the time of counseling. Please note that for the programs with no entrance tests the seats will be allocated based on the marks obtained by the candidate in the qualifying examination specified under eligibility criteria and entrance test/interview conducted by Chitkara University (where ever applicable).

Registration

The candidate must get registered for a program on the first day of the academic session. If a student fails to register and continuously absents himself/ herself for a period of one week or more then his/her name shall be struck off the rolls of the University.

Reservation

- (a) 25% of the seats are reserved for bonafide candidates of Himachal Pradesh in Chitkara University (Himachal Pradesh).
- (b) 15% seats are exclusively reserved for the candidates of Punjab Domicile in Chitkara University, Punjab.
- (c) Allocation of seats for the reserved categories (SC/ ST/ OBC/ Physically Handicapped/Others) shall be as per the policy of the State Govt.

Payment of Fees & Confirmation of Seat

Students will be admitted only after receipt of full fee at the time of counseling.

1. The fee shall be paid either by Netbanking / Debit Card / Credit Card or Demand Draft in favour of "Chitkara University" payable at Chandigarh. Cheques shall NOT be accepted.
2. All enrolled students shall pay their fees semester-wise in the months notified by the University.
3. Delayed payment of fee will attract a fine as per the rules and regulations of the University.

Fee Refund Rules

For Engineering, Architecture, Health Sciences (all), BPT, Optometry, Nursing, Pharmacy and Global programs

Fees once paid will be refunded in full subject to a deduction of Rs 1000/- towards processing charges if application of withdrawal is made on or before commencement of the session, i.e September 30, 2021. In case a withdrawal application is made on or after October 01, 2021, fees will be refunded after a pro rata deduction along with deduction of Rs 1000/- towards processing charges.

The fee shall be refunded within 90 days of the commencement of the academic session if the refund application is submitted before the start of the session.

For all other programs

Fees once paid will be refunded in full subject to a deduction of Rs 1000/- towards processing charges if application of withdrawal is made on or before commencement of the session, , i.e August 31, 2021. In case a withdrawal application is made on or after September 01, 2021, fees will be refunded after a pro rata deduction along with deduction of Rs 1000/- towards processing charges.

The fee shall be refunded within 90 days of the commencement of the academic session if the refund application is submitted before the start of the session.

IMPORTANT INSTRUCTIONS

Candidates should note the following :

1. Attested copies of the following documents must be attached with the admission form:
 - Certificate and Mark Sheet of Class X & Class XII.
 - Certificate and Mark Sheet of graduation (only for post graduate programs).
 - Migration certificate from the Board/University last attended.[^]
 - Rank card of qualifying examination, if result is not declared then attach Admit Card (where ever applicable).[^]
 - Copy of Aadhaar Card
 - Character certificate as per the format given on the website.[^]
 - Medical fitness certificate as per the format given on the website.[^]
 - Reserve category certificate, if applicable.
 - Affidavit signed by Executive Magistrate/ Notary Public required in case of gap in the studies for not being involved in any criminal activities during the gap period.
2. Incomplete Admission forms will not be accepted.
3. Attach two additional passport sized recent photographs with your name & date of birth clearly written on the reverse. The photographs need not to be attested.
4. The marks will not be rounded off to determine the eligibility criteria e.g. 59.99 % will not be considered equivalent to 60.00%.
5. If two or more candidates have equal marks in the qualifying examination then marks of the next lower examination will be taken into consideration. In case there is any tie then the candidate senior in age will be given preference.
6. All admissions are given on provisional basis subject to the verification of eligibility for the program as laid down by the University.
7. Since no mid-course admissions can be made by the University to fill a vacancy caused by mid course withdrawal. No objection certificate or Migration/Transfer Certificate for a mid course withdrawal to a student of any category including child/ward of NRI/ International students shall only be given by the University to a student after he/she has deposited the balance years fees and any other dues outstanding to the University.
8. Candidates must bring the Photostat copy of the application form filled and all the original certificates with them at the time of counseling. Failure to do so will debar them from attending the counseling process.
9. All admissions will be subject to verification of facts from the original certificates/documents of the candidate.
10. All disputes will be subject to jurisdiction of the Courts at Chandigarh City only.
11. Last date of receipt of application form shall be notified on www.chitkara.edu.in. | www.chitkarauniversity.edu.in
12. Candidates are advised to visit the University website www.chitkara.edu.in | www.chitkarauniversity.edu.in regularly for the updates.
13. Kindly submit the application form along with relevant documents in the enclosed self-addressed envelope.

Uniforms

The students of Chitkara University are required to wear the prescribed uniform on all working days.

Attendance

University is of the view that regular attendance of the classes would go a long way in ensuring that a student derives full benefit from the academic delivery at the University. Accordingly, University lays a lot of emphasis on regular attendance of the classes. To be eligible for any university course examination, 75% attendance is mandatory.

[^] In case documents are not available at the time of admission they may be submitted at the commencement of the session.
For other important instructions please visit www.chitkara.edu.in | www.chitkarauniversity.edu.in regularly.