Reference No. CSOET/ECE/ATR/2022/01   **Dated: 19-05-2022**

DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

ACTION TAKEN REPORT

ACADEMIC YEAR: 2021-22

A meeting was held on 19th May 2022 at 10 am to actionize the key suggestions vide **Reference No. CSOET/ECE/SFR/2021-2022/01** dated 16th May 2022 received from various stake holders for Bachelor of Engineering in Electronics and Communication. Below members have attended the meeting:

S No.	Name	Designation
1	Dr. Sartajvir Singh, Head of the Department, Electronics and Communication Engineering	Chairperson
2	Dr. Minaxi Dassi, Assistant Professor, Electronics and Communication Engineering	DAAC Coordinator
3	Dr. Shivendu Prashar, Associate Professor, Electronics and Communication Engineering	Member
4	Dr. Sandhya Sharma, Assistant Professor, Electronics and Communication Engineering	Member

The department of Electronics and Communication Engineering appreciate the suggestions given by the various stakeholders including faculty members, students, alumni and employers/industry experts to improve the curriculum and make it more relevant and need based. The suggestions/feedback given by various stakeholders for the session 2021-22 have been addressed and the action taken in this context is stated in the below mentioned table.
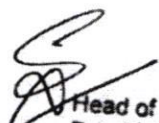
For the academic year 2021-22, feedback was taken from different stakeholders i.e., students, faculty and industry

S. No.	Source	Total numbers of respondents
1.	Students	14
2.	Industry/Employer	3
3.	Faculty	8
4.	Alumni	4

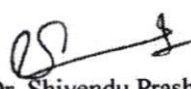**CHITKARA** UNIVERSITY DEPARTMENT OF ELECTRONICS AND COMMUNICATION ENGINEERING

Committee discussed the suggestions received form stakeholders and recommended following for further action:

S. NO	SOURCE/ GROUP	KEY SUGGESTIONS	RECOMMENDATIONS
1	ALUMNI & STUDENT FEEDBACK	Curriculum is based on the future oriented jobs availability. It is suggested to increase number of industrial visits and hands on workshops.	DAAC coordinator is advised to prepare agenda item to be put in the DAAC committee for discussion.
2	EMPLOYER/ INDUSTRY FEEDBACK	Curriculum is according to the latest trends and as per the industry standards.	DAAC coordinator is advised to prepare agenda item to be put in the DAAC committee for discussion
3	FACULTY FEEDBACK	Sessions on latest industry-oriented courses can be included.	DAAC coordinator is advised to prepare agenda item to be put in the DAAC committee for discussion

The DAAC/Program Incharge coordinator is advised to circulate the information to all concerned faculty/staff for further necessary action as mentioned in the report.

Dr. Sartaj Pr. Singh
Head of the Department
Department of ECE
Chitkara University

Dr. Minaxi Dassi
DAAC Coordinator
Department of ECE
Chitkara University

Dr. Shivendu Prashar
Associate Professor
Department of ECE
Chitkara University

Dr. Sandhya Sharma
Assistant Professor
Department of ECE
Chitkara University